St John's Highbury Vale
C of E Primary School

APPEAL AGAINST DECISION TO REFUSE ADMISSION TO ST JOHN'S HIGHBURY VALE PRIMARY SCHOOL TO BE COMPLETED BY THE PARENT/GUARDIAN (in black ink)

Child's first name(s)		**Child's surname (BLOCK CAPITALS)**	
Date of birth		**School year group applied for**	
Address (including postcode)			
Borough of residence			
Telephone No. (Home)		**Telephone No. (Work)**	
Email address			
PRIMARY SCHOOL or NUSERY ATTENDED			
Child's current school (if applicable)			

PARENTS' STATEMENT: I wish to appeal against the decision not to offer my child a place at St John's Highbury Vale Primary School because:

(continue on page 2 and on a separate piece of paper if necessary)

If you have previously appealed please state:

Name of school appealed for		Year in which appeal was heard	

If you need an interpreter at the appeal hearing and are unable to bring someone with you to interpret, would you like us to try to provide one?

Yes/No **If yes, please state which language is spoken at home** _____

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CHILD'S FIRST NAME **SURNAME**

Parents' statement continued

Signature of parent(s)/guardian(s) **Date**

Name(s) of parent(s)/guardian(s)

PLEASE TAKE OR SEND THIS FORM TO
St John's Highbury Vale C of E Primary School.
Conewood Street London N5 1DL

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APPEALS AGAINST ADMISSION DECISIONS GUIDANCE NOTES
If your child has been refused a place at the school you wanted for him/her, you have the right to appeal against the decision under the 1998 School Standards and Frameworks Act.
WHO WILL HEAR YOUR APPEAL
Your appeal will be heard by an independent panel the members of which will be: • People who have experience in education; who are familiar with educational conditions in the community; or who are parents of registered pupils at a school • People who are eligible to be lay members. This means people without personal experience in the management of any school or the provision of education in any school (disregarding experience as a school governor or in any other voluntary capacity) The independent panel will be guided by a code of practice for all local education authorities prepared by the Department for Education There will be two different kinds of independent appeal panels for schools: **A** for all Local Authority (LA) **Community** Schools **B** for all LA **Voluntary Aided** Schools, i.e., Roman Catholic, Church of England and non-denominational schools. The governors are responsible for admission and appeal arrangements. The 1998 School Standards and Framework Act requires separate arrangements for each of these as outlined overleaf.:

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The 1998 School Standards and Framework Act requires separate arrangements for :

B - VOLUNTARY-AIDED SCHOOLS

You can appeal if the governors of a voluntary-aided school refuse your child admission. Appeals against decisions made by voluntary-aided schools must be sent to the head of the school concerned.

You will have a minimum of 20 days from the original decision in which to appeal (or longer if the governors agree). You will be given 10 days' notice of the hearing.

It is essential that you contact the head of the school concerned for full details of their appeal procedure, particularly to find out the date by which appeals are to be made.

APPEAL DECISIONS

The decision of independent appeal panels is binding on Islington LA or on the governors of voluntary-aided schools.

In coming to their decisions, the independent appeal committees have to take into account:

a) the wishes of parents;
b) the arrangements for admissions published by Islington LA or by the governors – which include the number of children the LA has authorised to be admitted to each school and other criteria for admission. The admissions criteria for community (LA) schools can be obtained from the Admissions Department at Islington LA. For voluntary-aided schools the admissions policy is included on each school's website and is also included in the primary admissions information provided by Islington LA.

Your attention is drawn to regulations which apply from 1 September 2001 to classes containing 5, 6 or 7 year olds. The regulations state that these classes may not contain more than 30 pupils with a single teacher

In view of these regulations, there are limits to the circumstances in which an appeal panel may uphold an appeal where a place was refused because admission would breach this class size limit. If measures required to keep to the statutory class size limit would result in prejudice to efficient education or the efficient use of resources an appeal panel can only uphold an appeal where it is satisfied either:

- That the child would have been offered a place if the admission arrangements had been properly implemented.
- That the child would have been offered a place if the arrangements had not been contrary to mandatory provisions in the School Admissions Code and the SSFA 1998; and or
- That the decision to refuse admission was not one which a reasonable admission authority would have made in the circumstances of the case.

February 2012